

NOTICE OF VACANCY

AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications for the position will be given and taken at the HUMAN RESOURCES DEPARTMENT on:

**Monday - Friday
9:00 A.M. - 4:00 P.M.**

After the closing date, the applications will be referred to the respective department.

JOB TITLE:	Aircraft Service Specialist (part time)
DEPARTMENT:	Augusta Regional Airport
SALARY:	\$10.21
BEGINNING DATE:	March 07, 2005
CLOSING DATE:	March 21, 2005

MINIMUM QUALIFICATIONS:

High school diploma, trade school, or equivalent level of education is required. Zero to two years in a similar position or sufficient experience to perform the principal duties and responsibilities of the position. Considerable knowledge of all aircraft fuel and refueling requirements and procedures. Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated. Flexibility to work rotating shifts, holidays, and weekends.

MAJOR DUTIES:

Coordinate commercial aircraft fuel requirements and load instructions with air carrier dispatch office and aircraft Captain. Train personnel on proper refueling and defueling practices and procedures and other related fueling and servicing activities for private, military, and commercial aircraft. Service aircraft with fuel and related products, drain sumps on refueling equipment and aircraft, and clean ramps, hangars, and aircraft as required. Tow aircraft in and out of parking areas and hangars, load and unload baggage, equipment and cargo, and operate heavy equipment. Respond to aircraft accidents.

**ROOM 601, MUNICIPAL BUILDING
AUGUSTA, GA 30911**

**We are an equal opportunity employer.
We do not discriminate on the basis of race, religion,
color, sex, age national origin, or disability.**